

When and Injury Occurs

Call CompEndium for non-emergency injuries. In an emergency, visit a local emergency room or call 911.

Follow these five important steps to report your injury:

1. Immediately report the injury to your supervisor:
 - Grad Students to your Program Director
 - M-1 and M-2 MD Students to Dr. Eric Williams
 - M-3 and M-4 MD Students to Dr. Brian KeislerYou and your supervisor call CompEndium together at 877-709-2667 to report the injury.
2. Follow CompEndium's Nurse Case Manager's instructions for any authorized treatment and further reporting.
3. Complete an Employee Injury Report and have your supervisor complete a Supervisor's Report. Fax both reports to CompEndium at 877-710-2667.
4. If the treating physician does not release you to return to work, be sure to complete the Benefits Election section at the bottom of the Employee Injury Report. Meet with your department HR Contact for an explanation of your options or call the Benefits Office at 803-777-6650 for assistance.
5. Report the injury to CompEndium Services within 10 days of the date of injury.

Call the Benefits Office at 803-777-6650 if you have any questions.